



CITY OF HOUSTON

Job Posting

1	Applications accepted from:	ALL PERSONS INTERESTED
2	Job Classification	ASSISTANT EMS PHYSICIAN DIRECTOR, MD
3	Posting Number	PN# 103168
4	Department	Fire Department
5	Division	Emergency Medical Services
6	Section	EMS Headquarters
7	Reporting Location	500 Jefferson
8	Workdays & Hours	M – F 8 a.m. – 5 p.m.*
		*Subject to change
9	<u>DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS</u>	
	Assist in the daily activities of EMS as delegated by the EMS Physician Director and EMS Associate Physician Director. Provide on-scene quality assurance and medical supervision/direction. Participate in on-line medical control on a regularly scheduled basis. Educate, train and examine firefighter EMT's and Paramedics. Participate in quality assurance/quality improvement activities. Initiate and directly assist in various research projects. Represent City of Houston Fire Department Emergency Medical Services at the local, state and national EMS meeting.	
10	<u>WORKING CONDITIONS</u>	
	There are routine exposures to significant levels of heat, cold, moisture, air pollution and/or contagious diseases. The position may involve exposure to chemical substances and physical trauma of a minor nature such as cuts, bruises and minor burns. The position occasionally requires stooping or bending. Occasional very light lifting, such as three or four reams of papers or books (up to 20 pounds or an equivalent weight) may be required.	
11	<u>MINIMUM EDUCATIONAL REQUIREMENTS</u>	
	Requires a M.D. from an American Medical Association accredited medical school and board certification or eligibility in General Surgery, Emergency Medicine and/or Internal Medicine.	
12	<u>MINIMUM EXPERIENCE REQUIREMENTS</u>	
	Two years of experience in pre-hospital emergency care, trauma care, EMS research and teaching or a closely related field.	
13	<u>MINIMUM LICENSE REQUIREMENTS</u>	
	Requires a license to practice medicine in the State of Texas within six months of the time of appointment. Requires a valid Texas drivers license and must be in compliance with the City's policy on driving (AP2-2).	
14	<u>PREFERENCES</u>	
	Preferably has completed EMS Fellowship and/or Emergency Medicine residency.	
15	<u>SELECTION/SKILLS TESTS REQUIRED</u>	None
16	<u>SAFETY IMPACT POSITION</u>	Yes
	If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.	
17	<u>SALARY INFORMATION</u>	
	Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The minimum to midpoint of this salary range is: <div>Salary Range - Pay Grade 30</div> <div>\$1,999.00 - \$2,806.00 Biweekly \$51,974.00 - \$72,956.00 Annually</div>	
18	<u>OPENING DATE</u>	February 23, 2005
19	<u>CLOSING DATE</u>	Open Until Filled
20	<u>APPLICATION PROCEDURES</u>	
	Original applications only are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, 1st Level. TDD Phone number (713) 759-0838. Successful candidates will be notified of their application status. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.	
	An equal opportunity employer	